



# PTSA News is on Page 7

Second Quarter 2018-2019

Vol. 26 No. 2

#### Views & News Mr. Daniel Walh, Principal

The Transit Middle School staff maintains a strong commitment to continual refinement of our professional work to improve the lives and learning of our students. The Transit School Improvement Plan will be posted online mid-November. This will provide a snapshot of teacher created goals and the focus of the Transit Shared Decision Making Team. Our building-wide goals are noted below. We look forward to collaborating with all stakeholders to achieve our goals this year.



# Transit Middle School 2018-2019 Goals

"For the strength of the Pack is the Wolf, and the strenght of the Wolf is the Pack" ~Rudyard Kipling

#### Instruction and Learning

Provide an engaging and rigorous learning experience focused on continuous growth in order to prepare our students to be successful in high school and beyond.

#### Curriculum Mapping

- Include updated curricula, common assessments, and shared resources.
- Foster collaboration via vertical and horizontal articulation.
- Explore the role of essential questions within curriculum.

#### Culture of Literacy

- Strengthen the school's Silent Sustained Reading (SSR) program.
- Expand common writing strategies across content areas.
- Build capacity of Enduring Issues framework.

#### Engagement

- Build teacher efficacy to infuse technology relevant for 21<sup>st</sup> century learning.
- Utilize technology to enhance communication, gather input, and increase efficiency.
- Expand opportunities for students that foster higher order thinking, deep learning, and creativity.
- Foster connections that link all students with learning and the whole middle school experience.

#### Safe and Civil Schools

Create a culture of safety to support the academic, social, and emotional well-being of students.

Implement school wide multi-tiered systems of support (MTSS) for behavior and academics through a comprehensive approach that is proactive, positive, and instructional.

#### Academic

Strengthen the school's Response to Intervention process through the Child Study Team (CST) to incorporate data and researched-based strategies to support decision making related to goals, intervention, and progress monitoring.

#### Behavioral

- Create processes to maintain the Foundations Team and facilitate the improvement cycle.
- Incorporate STOIC to respond to misbehavior, create an inviting climate, and address safety, conflict, and bullying.
- Refine and integrate adult and student practices in common areas.

#### Social Emotional

- Explore opportunities to build understanding and perspectives from different cultures and ethnic backgrounds.
- Continue to integrate Mindfulness practices to build inner resiliency.
- Promote positive interactions throughout the school community.

Somebody is always doing what somebody else said couldn't be done. -Anonymous



### TRANSIT TRIBUNE

Second Quarter 2018-2019



From the desk of:

## Dr. William Bohen, Assistant Principal

It was wonderful to see so many of our parents volunteer at the 5<sup>th</sup> and 6<sup>th</sup> Grade Sports and Socializing Night in October and other school wide PTSA sponsored programs. I would like to give a special thank you to the following parents for all of their hard work chairing various events during the first quarter of the school year:

No Hassle Fundraiser: Karin Willick

September Picture Day: Ann Greeley and Rupinder Kodial

October Grade 5/6 Sports and Socializing: Melissa Maney and Liza Keenan

Transit Wear Sale: Sandra Jurek

As we enter the month of November, it is important to reflect on the critical role that parent involvement plays in student motivation and achievement. Research has found students with involved and supportive parents are more likely to earn higher grades and test scores, enroll in higher level programs and courses, attend school regularly, have better social skills, and go on to postsecondary education (Henderson and Mapp, 2002).

As a parent, there are countless ways for you to support your child's academic and social progress. Please consider, or continue to:

Attend Parent Teacher Conferences and Open Houses

Encourage your child to join an extracurricular activity or sport

Monitor your child's progress by checking WITS and his or her Agendamate regularly

Promote reading and a structured homework time each night

Express high (but realistic) expectations for academic achievement

Attend a PTSA meeting or volunteer to serve on a committee or at an event

Please remember to set up an appointment for November Parent Teacher Conferences. Online registration this year will take place through the WITS Parent Portal. Please contact the Guidance Office if you are having issues signing up through WITS. Parental support and involvement is a key reason for the success of Transit Middle School. We are fortunate to have such involved and dedicated parents in our school community. Thank you for all that you do to support your child's education and our school program.

The district has streamlined the formatting of the Virtual Backpack in order to make posting community and district flyers to multiple school sites easier

View here: <a href="http://www.williamsvillek12.org/virtual-backpack/">http://www.williamsvillek12.org/virtual-backpack/</a>





# TRANSIT TRIBUNE Second Quarter 2018-2019



	Calendar of Events							
	November		5	Grade 6 & Grades 7/8 Band Concert Band	7:00pm			
7	PTSA General Membership Mtg	8:00am	7	Faculty Meeting (BOE Visit)	8:00am			
13	Faculty Meeting	8:00am	7	5 Week Reports				
15	Parent/Teacher Conference	5-8pm	12	Grades 7/8 Orchestra Concert	7:00pm			
16	TMS Variety Show	7:00pm	13	Grades 7/8 Chorus Concert	7:00pm			
19	Parent/Teacher Conference	5-8pm	17	Grades 5/6 Chorus Concert	7:00pm			
20	Parent/Teacher Conference	12:30- 3:30pm	19	Grade 6 In-District trip to Winterfest @ East HS				
21- 23	Thanksgiving Recess	No School	24-1	Winter Recess	No School			
29	Grades 5/6 Orchestra Concert	7:00pm		January 2019				
29	SEPTSA Meeting @ D.O.	6:30pm	3	SDM Meeting	7:45am			
	December		9	PTSA General Membership Mtg.	8:00am			
3	Grade 5 & Grades 7/8 Symphonic Band Concert	7:00pm	15	Faculty Meeting	8:00am			

# **Attendance-Friendly Reminder**

- —If you are picking up your child early: please send in a note stating the time.
- —If your child is out sick, please send a note with him/her when they return.
- —If your child is sick please call the attendance office at 626-8760. The answering machine is on at all times, feel free to leave a message.

The Transit Tribune will now be a quarterly publication. Transit will communicate activities and special events at the start of each quarter in the Tribune to assist with long-term planning. WITS will be used to share more real-time information throughout each quarter.



# SCHOOL INFO... 2018-2019



BEHAVIOR EXPECTATIONS - Students will be held responsible for treating one another with civility and respect. Parents play a tremendous role in modeling and enforcing good character at home. Let your children know that you expect them to behave in an appropriate, respectful manner at all times. Transit Middle School will not tolerate teasing, taunting, bullying, touching, or threatening others. Incidents of bullying and harassment should be reported to your child's grade level counselor or our school's DASA (Dignity for All Students Act) coordinators, Dr. William Bohen and Mr. Whitney Abbott. Students who choose to engage in negative behaviors will be met with disciplinary consequences. Consequences may include team detention, lunch detention, after school detention, a parent conference, in-school suspension, out-of-school suspension, or other actions that may be deemed necessary.

<u>DRESS CODE</u> - Good character is also demonstrated in the way we present ourselves. We depend on parents to review our dress code with your children and make sure they dress appropriately for school each day. Girls wearing excessively short skirts /shorts and low cut tops can be embarrassing and distracting to others. We have established reasonable guidelines to promote a positive, respectful, middle school environment. Students who do not comply may be asked to change into gym clothes or call home to have acceptable apparel dropped off. If a child is spoken to about his/her clothing and then chooses to change back into the same unacceptable outfit, consequences will be assigned. The following items are **not** appropriate:

- -Girls halter, tube, or spaghetti strap tops that expose cleavage
- -Short tops that expose bare midriff
- -Short-shorts, short skirts and tops that expose underwear
- -Boys see through mesh muscle and/or T-shirts
- -Words/graphics relating to drugs, cigarettes, alcohol or sex
- -Words/graphics that may offend religious, ethnic, or cultural groups
- -Other apparel that distracts or interrupts instruction

# Remember to clip your box tops—Tell

all your family and friends to save the

box tops for you because the class who collects the most will win a prize.





### Dash's Receipts

Please save your Dash's receipts and send them into school with your child. They can be turned in to their homebase teacher. We earn money

for the school, which helps with all the grade levels. **Thank you for supporting Transit Middle.** 



TOPS in Education is an easy way for you to help raise money for your favorite school.

Here's how:

Register your TOPS BonusPlus<sup>SM</sup> or BonusCard®

- 1. Select your school(s) of choice (grades K-12) from the list of schools that have registered (you may select up to two schools)
- 2. Purchase\* participating TOPS brand, Full Circle<sup>TM</sup> and TopCare® products with your TOPS BonusPlus<sup>SM</sup> or BonusCard® throughout the 2017-2018 TOPS in Education program year.
- 3. TOPS contributes a percentage of your purchase to the school(s) you have chosen.
- \* Some limitations apply. \$300,000 donation cap for all schools per school year.





Please adhere to the following guidelines if you choose to drive your child to/from school.

The safety of your child is our highest priority.

\*Students must wait outside until the school opens at 8:45am unless they are in a supervised activity

There are two pick-up and drop-off areas for parent vehicles

#### Area #1 - Front of Building:

- Enter the Transit campus using the bus loop entrance and STAY TO THE LEFT (buses stay right)
- You will enter a one way "cone zone"
- Continue forward to the sidewalk near the island
- Students should enter/exit vehicles from the sidewalk
- Vehicles will continue straight and exit the campus at Transit Road (ALL TRAFFIC MUST TURN RIGHT)
- Students can walk to the bus loop or main office entrance to wait for the school to open at 8:45am
- Area #2 Back of Building
- Enter the Transit campus at the traffic light and continue straight towards the back lot
- The loop will become a (One Way) zone
- Once you pull along the curb you must pull as far forward as possible to accommodate other cars
- Parents may also use the available parking spaces as a "holding pattern" until their child exits the building. At that time, parents should pull up to the designated student loading zone to safely load students. This is a good option if your child typically takes a few minutes to exit the building.
- Students should only enter/exit the vehicle in the student drop-off zone on the passenger side.
- Students will wait outside near the PE doors for the school to open at 8:45



# **Tips & Reminders:**

Curbside drop-off/pick-up is the safest option

Never wave students on to cross into a busy parking lot

All students are expected to follow the directions of school officials and adhere to safety guidelines

Students must wait outside until the school opens at 8:45 unless they are in a supervised activity

The Area #1-front of building drop off area offers multiple covered entrances during inclement weather

The main entrance curb area is reserved for special student circumstances and emergency vehicles.

There is almost no traffic in the pick-up areas around 3:45-3:50. In addition the halls are less crowded. If you and your child prefer to avoid daily traffic at the end of the day, feel free to direct your child to take their time packing their backpack and meet you at 3:45 in either area for a quick and easy pick-up.

Please support our *Culture of Care* at Transit and model courtesy an patience.



# PTSA NEWS



Please consider attending Williamsville Special Education PTSA (WSEPTSA)'s FREE 2018-19 events.





Supporting exceptional students with special education or gifted programming needs.

#### **WSEPTSA Programs**

are free & open to the public, 7:00pm until 8:45 pm in WCSD Office Conference Rooms, 105 Casey Rd, East Amherst, NY

#### Thursday, October 25, 2018.

Finding the Best Graduation Option for Students with Disabilities.

Presenters: Parent Network of WNY & WCSD Transition Team.

Thursday, November 29, 2018. Advocacy: Who, What, When, Why & How. Presenter from EPIC (Every Person Influences Children).

Thursday, January 24, 2019. Supporting Children with ADHD. Presenter: Elizabeth P. Bittar, M.A.Ed, e.p. BITTAR Consulting.

Thursday, February 28, 2019. Overview of Anxiety & Depression in Children.

Presenter: Kristin Adduci, LMHC.

Thursday, March 28, 2019. Cultural Competency RE: LGBTQ Students.

Presenter from Pride Center of WNY.

Thursday, May 23, 2019. Perfectionism and Gifted Students.

Presenter: Rosemary Callard-Szulgit, Ed.D..

#### **Membership Meetings**

Become a Williamsville Special Education PTSA Member.

Join us in supporting exceptional education prior to our programs on the following Thursdays: Nov 29, Jan 24, Mar 28, May 23,

from 6:30 pm until 7:00 pm in

WCSD Office Conference Rooms, 105 Casey Rd, East Amherst, NY

		PTSA Executive Committee 2018-2019	9
President	Matt Withiam	withiammd@gmail.com	
VP of Committees	Jill Colombo	jgcolo@hotmail.com	716-361-5289
VP of Technology	Tim Buckingham	tbuck126@gmail.com	716-598-4231
Treasurer	Kerri Blake	kblake@UPA.CHOB.EDU.	716-361-9631
Secretary	Open		
PTSA Council Repres.	Lisa Lostumbo	lisalostumbo@yahoo.com	716-689-2104
Teacher Repres.	Mark Arnold	marnold@williamsvillek12.org	716-626-8700

# SCHOOL INFO...

#### SCHOOL HOURS - 8:45AM-3:35PM

Students may enter the building through the rear gym door at 8:45AM. Do <u>NOT</u> drop your child off at the main entrance because you are in a hurry. Students who are dropped off at the main entrance will be directed to walk around the building to the rear door. Students with special needs, disabilities, and injuries may be dropped off/picked up at the main door after receiving special permission from an administrator.

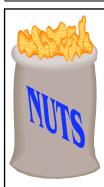
Students attending morning clubs, intramurals, extra help, and music rehearsals, must enter through the <u>rear gym door</u> at 7:45 AM. In order to enter the building prior to 8:45 AM, a student must have a pass that is signed and dated by a teacher, or his/her name must appear on a list submitted by a teacher for a club or extra help. Students are responsible for obtaining a pass from the teacher the previous day.

We also ask that students **refrain from entering the building eating food and/or drinking beverages.** Our cafeteria offers a full breakfast cart that is manned by a cafeteria member every morning in the downstairs B-wing. Otherwise, students must leave food and drinks in their parent's car, even if they are not completely consumed.

**EXTRACURRICULAR ACTIVITIES** make middle school more fun. Students are strongly encouraged to participate in the many activities offered before and after school. These enrichment opportunities enhance and supplement our academic program and allow students to expand their talents and meet others with like interests. Students in grades 7 & 8 who are trying out for Modified, JV, or Varsity sports must have a current physical form completed along with the required Selection Classification form that is available in the main office. Your child's PE teacher will be happy to answer questions about specific sports activities.

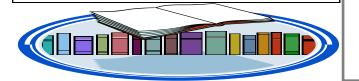
Parents <u>are</u> responsible for transporting their middle school students to practice and to the respective high school for transportation to away athletic events. Also, please be reminded that all middle school students will not be released from classes early to attend practices and home games. No academic schedule will be changed to accommodate athletics. Students can be released at 3:15 p.m. (for JV and Varsity teams) to attend away competitions with a note from their parents. There is no early release for Modified athletes for games or practices. If interscholastic athletic participation interferes in any way with the academic program, students will be asked to postpone their high school athletic career until they are freshmen. Also, please be made aware that the middle school athlete can be removed from the team at any time for failing to meet middle school discipline or academic requirements.

These guidelines are dictated by the New York State Education Department.



Please be mindful that we have a number of students at Transit who are allergic to foods with peanuts and tree nuts. Please consider this when sending in snacks to school. Feel free to use the "peanut safe" snack list found on the WITS home page. Snacks sent into school for distribution should be kept in the original wrapping with the ingredients listed.

Transit Middle School students have a wide range of abilities, interests, and levels of maturity. Our library collection supports this diversity. If your child checks a book out of our library that does not reflect your family standards, please feel free to return it and we will help your child select another book.



#### **Chromebook Expectations**

#### Be Respectful

Understand the value of the chromebook and the fact that it is school property

Do not take a picture, video, or recording of someone without their permission

\*\*\*Pictures, videos, or recordings are ONLY allowed with a teacher's direct permission

Do not use during a teacher's lesson when directed not to

#### Be Responsible

Keep it charged

Make sure you are on Wi Fi every morning

Stay on task - the iPad is for school related work ONLY

Replace the name tag if your name becomes too worn to see

Do not use in the hallway during passing time \*\*keep it closed\*\*

Do not bring to lunch, lavatory or PE (including the locker room)

Do not use on the school bus

Do not store personal pictures, videos, music, or apps on the iPad

#### Be Safe

Keep in your sight or in a secure locker at all times

Store in a secure place in your locked locker

Keep it secure during pass time

Be aware of people around your locker during pass time

Do not allow other students to borrow or use your chromebook

# SCHOOL INFO...



#### OverDrive Comes to Williamsville Schools! Download eBooks and Audiobooks, Anytime, Anywhere!

Students can enjoy popular titles from the comfort of home or anywhere else!

Dear Parents,

The Williamsville Central School District is committed to bringing unique, cutting-edge learning opportunities to our students, and the Williamsville school librarians are pleased to introduce a new, free reading service providing digital books through OverDrive.

#### What is OverDrive?

OverDrive is a digital eBook service that provides 24/7 access to eBooks and audiobooks. The OverDrive collection is an extension of Transit Middle's physical library. It's convenient for students to check out titles anytime, anywhere with no worry about misplacing a book or turning in something late - these digital titles automatically return at the end of the lending period! Best of all, it is FREE to the Transit Middle community...no buying books for that eReader your child got for the holidays!

We have hundreds of books available, and all students can find something to enjoy!

#### How does it work?

To use OverDrive, families install free software on their computers or mobile devices, browse the secure online catalog (<a href="http://overdrive.williamsvillek12.org">http://overdrive.williamsvillek12.org</a>), check out their selections (using their WITS user name and their nine digit student number), then download to their computer or mobile device. Titles can be transferred easily to supported mobile devices such as the iPod®, iPad, iPhone, most Android phones, and eBook Readers like the Barnes & Noble Nook, Amazon Kindle and Sony® Reader<sup>TM</sup>!

Where can I find more information?

If you need assistance, there are help guides online at our OverDrive site

(http://overdrive.williamsvillek12.org).

REPORT CARDS ON WITS – In an effort to save the district money and preserve our environment, report cards will no longer be printed on paper and sent home with students. As you were informed last spring, all middle and high school report cards will be provided on WITS this year. Parents who have not done so are strongly encouraged to establish their own WITS accounts. Parents who do not have computers at home must submit a written request to the Principal for a paper copy to be sent home with their child.

HOMEWORK is assigned to help reinforce a skill or concept that was taught that day or review a previously learned concept. The amount of homework assigned will grow incrementally each year and will vary with each subject area. If your child struggles with a particular assignment at home and cannot complete it, please write a note to the teacher to explain the difficulty your child experienced. Teachers need to know when a child puts forth sincere effort to complete an assignment. If your child has worked an exorbitant amount of time on one task, tell him/her to stop and get some rest. Call the teacher the next day and describe your child's struggle.



Please be reminded that students are not permitted in the building before 8:45 AM. If you choose to drive your child, please have him or her wait patiently in your car until that time. We appreciate the fact that parents have to be at work in the morning and can be held up quite a while with the line of traffic in our parking lot. We encourage students to ride the bus in the morning to avoid this backup and delay.



All Students Are Required To Have Their Own Headsets To Be Used In The Computer Labs

### Second Quarter 2018-2019

### **Transit Tribune**

# Transit Middle School Expectations

#### 1. Be Respectful

-Treat others as you would like to be treated

#### 2. Be Responsible

-Make good choices and take ownership for mistakes

#### 3. Be Safe

-Be aware of your surroundings and avoid dangerous situations

# Transit Middle Cell Phone Policy

\*\*No cell phone use in school\*\*

All cell phones and iPods must be stored in a locked locker from 8:55-3:35.



The deadline for the 3rd quarter issue of the Transit Tribune is January 17th. Please be certain all articles are submitted to the Educational Aide by this date to insure they are included in the 3rd quarter publication. Articles/inserts must be camera ready and submitted via e-mail in Microsoft Word format to: slamont@williamsvillek12.org.

In order to reduce the size and cost of the Tribune, we are asking that all full page articles/inserts be reduced to half size. Articles/inserts received beyond the stated deadline will no longer be accepted. Your cooperation in this matter is greatly appreciated.

#### PLEASE DO NOT PARK IN SPACES MARKED RESERVED FOR TRAVELING TEACHERS.

Some of our teachers travel to different buildings during the day and are on very limited time schedules. These spaces are reserved to help them get to their classes on time.





**SAFETY** is a priority in our building. Doors are locked from 8:55 am-3:35 pm. A security system is in place. Please report to the main entrance, ring the intercom button located next to the window that looks directly into the office, state your name, child's name, and purpose of your visit. Proceed to the main office to sign the guest register and secure a visitor's badge. Photo ID may be required. Please remember to sign out and return the badge when leaving. Please do not hold the door for the next visitor, as everyone must be identified prior to his/her entrance.

**GRADES** can be accessed on the district website at <u>wits.williamsvillek12.org</u>. Parents now have their own WITS login and accounts. You may access all students in your household with one account, as well as maintain private communications with your students' teachers. Access codes were sent in the mail. If you need another copy, please contact the WCSD District IT office at 626-8058. All other concerns may be addressed to the TMS Computer lab at 626-8755.

### Second Quarter 2018-2019

# **Transit Tribune**

<u>PARENT HANDBOOK</u> - The Parent Handbook is posted on WITS. Please keep this reference tool handy. For additional information, please contact our guidance office (626-8730).

<u>Lost and Found</u> is now located in <u>Cafeteria A/B</u>. Items such as electronics, eye glasses or jewelry will be kept in the Main Office.



Please note that custodians are <u>not</u> permitted to unlock classroom doors after school. Please remind your child to check his/her homework app/agendamate at the end of the day to make sure he/she takes all necessary supplies, materials, and books home.

#### **Passwords for WITS Access**

All parents of Williamsville students are able to log in to WITS using their own account and password. If you have never received an account or activation letter, please call our central IT Help Desk at 626-8058 for instructions to be mailed to your home.

#### Transit Middle School School DASA Coordinators

The Dignity for All Students Act (DASA) was signed into law on September 1, 2010 and took effect on July 1, 2012. The Act prohibits harassment and discrimination of students by peers and by school personnel. In addition, amendments to the regulation (effective July 1, 2013) have added explicit references prohibiting bullying and cyber bullying. The Act covers all public elementary and secondary aged students and applies to behaviors on school property, in school buildings, on a school bus, as well as school sponsored events or activities.

Districts will be responsible for identifying at least one employee at every school to serve as the DASA coordinator. This individual must be thoroughly trained to "handle human relations" in the protected areas. All schools in the District have named two coordinators.

The Coordinators for Transit Middle School are:

Dr. Bohen 626-8700 wbohen@williamsvillek12.org Mr. Abbott 626-8730 wabbott@williamsvillek12.org



# STUDENT CELEBRATIONS

Parents are asked to refrain from sending flowers, balloons, limousines, and gifts to school to celebrate a child's birthday or special event. We will not interrupt classes or call students to the office to receive gifts. Please, wait until your child comes home from school or delay the celebration until the weekend for these surprises. If you would like to send a birthday treat to school for the class, please contact the teacher in advance, so that s/he can plan accordingly. We truly appreciate your understanding, support, and adherence to these guidelines.

Birthday treats are to be shared in classrooms only; not the lunchroom. Food <u>may not</u> be delivered or brought in from home for distribution or to celebrate an event in the lunchroom. When sending in birthday treats, please be aware that some students have severe allergies to peanuts. We ask that you send only <u>non-peanut based</u> items for your child's treat.

# Requests for One-Day Bus Change (In emergency situations only)

A parent may request a one-day pass to ride a different bus or get off at a different stop for childcare purposes only. To receive this pass, your child must report to the main office upon arrival at 8:45 AM with a written, signed parent request, stating the child's name, home base room number, reason for the change, date of the change, your child's present bus number and stop, the alternate bus number and/or stop, and a phone number at which you can be reached should we have any questions. One-day passes will not be issued for social reasons.

#### **TRANSPORTATION**

If you have any **questions** regarding busing, please call the transportation department directly at 626-8390.



### MUSICAL INSTRUMENTS

The following musical instruments will be permitted on a school bus on a regular run to or from school:

Trumpet

Clarinet

Fate

Alto Saxophone

Saxophone

Tenor Saxophone

Obce

Ваѕѕооп

Violin.

Viola

Trambone

French Horn

These items must be carried on the student's lap and <u>must not</u> <u>interfere</u> with any other student's ability to enter or exit the bus.

The following musical instruments will not be permitted on a

Baritone Saxophone

Baritone Horal

Guitar

Tuba

Chellos

String Bass

Other items not allowed on a school bus are:

Hockey Bags

Skate Boards

Hockey Sticks

Roller Blades

Field Hockey Sticks Allowed In a Case

Lacrosse Sticks

Altowed In a Case

Tennis Racket

Allowed In a Case

Rule of thumb... the item must fit on the child's lap:

#### **HELP WANTED**

#### Food Service Helpers needed

Permanent and Substitute positions available

Pay: Permanent - \$9.34/hour

Substitute - \$9.00/hour

Work while children are in school

Flexible hours

Summers and recesses off

Permanent employees are eligible for paid holidays, personal days and sick days

No experience needed

Anyone interest should contact Kathy Christopher at: 716-626-8875 or kchristopher@williamsvillek12.org

#### Williamsville Central School District



School Bus Transportation Department

# MyStop Information

Parent - Student Bus Tracking System

MyStop is a web-based application available to all Williamsville Central School District parents to access live bus GPS information using a smartphone, tablet or computer and securely view the current location of their child's bus on routes. The system also provides the school bus's estimated time of arrival at your child's bus stop.

### How It Works

The new MyStop tracking software is integrated with the District's computerized bus routing system and the GPS devices installed on every school bus used in the Williamsville Central School District. Data integration takes the student's bus route information and overlays it onto a map that tracks the actual location of a student's school bus to the designated pick-up/drop-off point. A parent can only view information related to their child(ren) using a secure login and password.

User	Name:						
Passv	ord:						
			Login		)		
Pleas	note: Th	e followin	n huses :	are curr	ently or	it of	
ervic	note: The If your s	student is	normally	transp	orted by	y one o	f
ervic hese	e. If your	student is Stop track	normally	transp	orted by	y one o	f
hese	Bus #382 Bus #391	student is Stop track	normally	transp	orted by	y one o	f
hese	buses, My:	student is Stop track	normally	transp	orted by	y one o	f



## How Do I Access MyStop?

Each student has a unique Student ID # that will serve as the user name and password associated with his/her bus routing information. However, once you have logged into MyStop, you will be able to access all other children in your family through a drop-down menu so you only need to log in once. Simply follow the steps outlined below:

- 1. Log into WITS to view your child's profile.
- Highlight and copy your child's Student ID number provided on his/her WITS profile page, located in the right hand margin of the WITS home page.
- Click on the MyStop icon, also located in the right hand margin of the WITS home page.
- 4. You will be directed to the District's MyStop web page, where you then will be directed to the login interface for MyStop.
- 5. Enter your child's Student ID # in both the user name and password fields (e.g. your child's Student ID number obtained in Step 2).
- 6. On the screen you will see a map depicting a portion of your child's bus route (See example, below).
  - a. Your child's name will display in the box in the top menu bar. You can use this drop down to select other children in your family.
  - The yellow arrow represents the current location and direction of your child's bus.
  - c. The box at the bottom of the map provides system messages and lists the current location of your child's bus as well as the estimated time the bus will arrive at your child's bus stop.

**Note:** Currently, MyStop is available only for morning and afternoon routes that serve K-12 students attending Williamsville Central Schools, not field trip, activity buses, or non-public school routes.

IF YOU NEED ASSISTANCE, PLEASE EMAIL YOUR REQUEST TO: WCSDbusapp@williamsvillek12.org

#### Williamsville Central School District

School Bus Transportation Department

# MyStop Information

Parent - Student Bus Tracking System



## Helpful Tips

• The data provided through MyStop automatically refreshes the location of the school bus (yellow arrow) every 1 to 2 minutes. The actual location of a bus is delayed by the refresh rate. You will access the most accurate data if you check the system within 10 minutes of your child's scheduled pick-up or drop-off time.

#### We recommend that students be ready for their bus within five minutes of their scheduled pick-up time.

- Both parents and students will use the same login information to access the system (parents and students do not have separate accounts). However, you can view information on each child in your family from the drop-down menu at the top of the screen.
- Rather than typing in the full URL address for MyStop each time you want to access the system, save it as a favorite on your computer or add a quick link to the home screen from your smartphone or tablet to have quick and easy access to the system anytime you need it.
- There may be times when MyStop is not be available for a particular bus. This may occur when buses are out of service for normal maintenance work and required Department of Transportation inspections.
- If the application states "Bus is not running scheduled route" or "Bus is not active", it does not mean there is a problem with the bus. All of our buses run multiple routes each morning and afternoon. These messages may occur when a bus is in between routes.
- There may be times when the system is not showing an estimated time of arrival. This does not affect the actual location of the bus on the map. The most common reason for this message is that the bus has completed your student's bus stop and is proceeding with its route.

